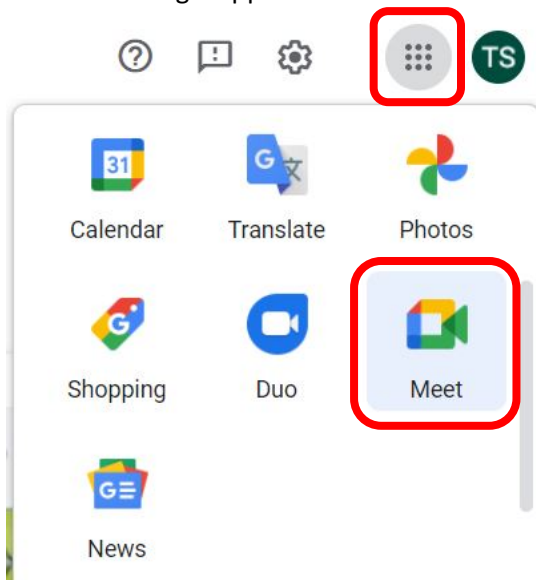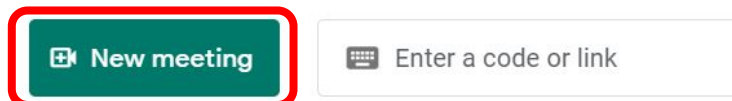**STEP BY STEP GUIDE TO SET UP GOOGLE MEET
FOR COLLABORATIVE LEARNING**

1. Log in to your personal Gmail account.

2. Go to the Google apps and select "**Meet**"
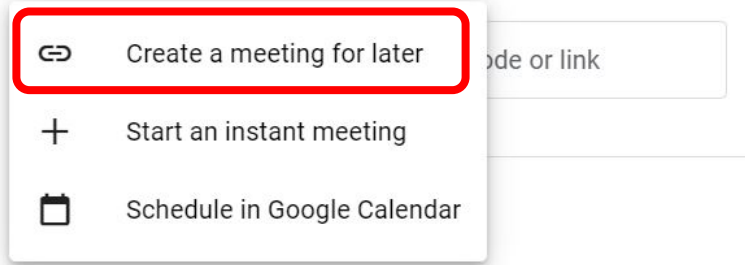
3. Select "**New meeting**"

4. Select "**Create a meeting for later**"

5. Copy the link and share with your group mates / teachers